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DIRECTOR OF CENTRAL INTELLIGENCE  
Intelligence Information Handling Committee  
WASHINGTON, DC 20505

21 DEC 1983

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IHC/MM 83-57  
19 December 1983

for 4-2

MEMORANDUM FOR: Mrs. Eileen Vanderburgh  
Department of State, INR

FROM: [redacted]  
Chairman, Intelligence Information  
Handling Committee

SUBJECT: Assessment [redacted]  
[redacted] 9 December 1983

1. The Corporation's presentation was somewhat superficial and did not exhibit a thorough study and evaluation of the various facets of the statement of work as outlined in the request for proposal.

2. Based upon the combined qualifications of the proposed project staff members, the Corporation appears to have available staff members with adequate experience and expertise to perform the work. However, the proposal failed to specifically identify candidates who would actually be made available or any details concerning how they would be used in support of the various aspects of the required tasks. Without any definite proposal as to the actual staff members who would be made available, the amounts of time which they would be available, and to which phases of the work they would be assigned, no final appraisal of the capability of this firm to perform this particular contract can or should be made. Furthermore, after a more concrete proposal is in hand, at least the key members of the project team should be made available to the review board for interview and evaluation.

3. One of the persons mentioned as a possible project manager, [redacted] does not have any demonstrable experience in organizing and managing a project of this type, nor does he seem to have any substantial expertise in ADP, communications, or information handling systems in general. In the absence of much more compelling evidence, I would not accept this individual as a project manager. While the other person mentioned as a candidate for project leader appears to have technical experience to bring to the team, I do not believe that his prior experience includes direct responsibility for the management of a project such as this. If a definite proposal were to be made that he be the project manager, further information should be provided and a careful assessment made of his qualifications for this position.

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4. I am concerned that this firm, based on the existing involvement with the current INR system, could be biased against the selection of an alternative system and in favor of continued enhancement and development of the present system. It is most important that the organization finally selected have no bias either way. This question should be given thorough review and consideration before any decision is reached to employ this firm for the project.

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